

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 29 March 2017 at 6.00 pm in Room 17, Kirklands Community Centre, 119 Main Street, Menston, LS29 6HT

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	GREEN
Heseltine Shaw Barker Davies Riaz Townend	Greenwood	Love Warnes

Alternates:

CONSERVATIVE	LABOUR	GREEN
Cooke Ellis Pennington M Pollard D Smith Whiteley	Hinchcliffe Ross-Shaw	H Hussain

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From: **To:**

Parveen Akhtar

City Solicitor

Agenda Contact: Palbinder Sandhu

Phone: 01274 432269

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 15 February 2017 be signed as a correct record (previously circulated).

(Palbinder Sandhu – 01274 432269)



4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Palbinder Sandhu - 01274 432269)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 27 March 2017.

(Palbinder Sandhu - 01274 432269)

B. BUSINESS ITEMS

6. *SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 27 March 2017.

(Damian Fisher – 01274 437146)



7. *SCAPAG MEETING NOTES - 15 FEBRUARY 2017

1 - 4

The Area Co-ordinator will present the notes (**Document “AO”**) of SCAPAG contributions made at the meeting with the Area Committee held on 15 February 2017.

Recommended –

That the notes be received.

(Damian Fisher – 01274 437146)

8. WELFARE ADVICE SERVICES IN BRADFORD DISTRICT

5 - 14

The Strategic Director of Health and Wellbeing will submit **Document “AP”** which outlines the new approach to the delivery of welfare advice services across the district. It includes the details of commissioning processes employed; new service expectations; who the providers are; the transformation of access routes and the intention to raise service quality.

Recommended –

- (1) That the report and its contents be noted; allowing time for the new services to embed and commence their change programmes.**
- (2) That services be encouraged to work closely with their ward members and to ensure service access data is up to date for a wide range of stakeholders and referrers**

(Corporate Overview and Scrutiny Committee)

(Sarah Posingham / Julie Robinson-Joyce – 01274 431319 / 434143)

9. SHIPLEY WARD PLANS 2017-19

15 - 46

The Shipley Area Co-ordinator will submit **Document “AQ”** which presents six new Ward Plans for consideration by the Area Committee.

Recommended –

That the six new Ward Plans for 2017 to 2019 be approved and adopted.

(Corporate Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)



10. COMMUNITY CHEST GRANTS 1 APRIL 2016 TO 31 MARCH 2017 47 - 50

The Shipley Area Co-ordinator will submit **Document “AR”** which summarises the Community Chest Grants awarded in the financial year April 2016 to March 2017 for the benefit of communities within the Shipley Constituency.

Recommended –

- (1) That the wide range of groups, organisations and individuals across the Shipley Area which have benefited from receiving a Community Chest Grant be noted and welcomed.**
- (2) That the Grants Advisory Group be thanked for their work in allocating Community Chest Grants.**

(Corporate Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

